



Installing the SEQTA Engage App for Parents using a web-browser on your Android or Apple mobile device

These steps assume that you already have a College Parent account (i.e. you will need to initially login to The College Parent Portal with your username and password).

Each user will need to setup each device using their using their individual login details. You will need to be able to log into the web version of The College Parent Portal (SEQTA) on each device the app needs to be installed.

Step 1: Log into SEQTA using a web-browser on the device that the app needs to be installed

- Log into the College Parent Portal website using a web browser on the device the app is to be installed on. <https://parent.ccg.vic.edu.au>
- Press the **SEQTA Engage** button.
- Select **Settings** from the left-hand menu. The setup information should then display under the heading '**Mobile apps**'.

Step 2: Download and install the SEQTA Engage App (for parents)

1. Click on the **App Store** (for an Apple device) or **Google Play** (for an Android device) button and download and install the **SEQTA Engage** app.
 - Steps for installing from '**Apple App store**': Click **Get**, then **Install**. If prompted, type access code or use thumbprint. Click **Open**
 - Steps for installing from '**Google play**': Click **Install**, click **Open**

Step 3: Configure the app using the 'Connect mobile app' button

- Go back to the website version and select **Settings**.
- Click the **Connect mobile app** button, this should log you into the app automatically.

Compatible Apple iOS and Android versions

- Apple iOS - Requires iOS 11.0 or later
- Android - Requires 5.0 or later

If you have any difficulties installing the app, please email the Christian College Help Desk helpdesk@ccg.vic.edu.au